

TREASURER'S REPORT
November 2018

General Fund Revenue	\$102,286
General Fund Expenditures	\$70,046
Restricted Revenue	\$40,538
Restricted Expense	\$12,420

CD Notes:

Matured - Ally Bank CD GL 10019	\$ 250,000.00
Purchased - State BK India NY, CD GL 10019 3.55% interest	\$ 250,000.00
Purchased - Enerbank USA CD GL 10034 3.45% interest	\$ 71,000.00
Transferred from Money Market from interest earned from Commonwealth CDs	

Town of Millville
Assets and Liabilities
As of 11/30/18

Assets		
GL	Unrestricted - General Fund:	
10001	WSFS General Checking	1,157,719
10003	Petty Cash	200
10010	Artisans' Unrestricted CD	255,989
10015	Commonwealth Unrestricted CD	243,896
10016	Commonwealth Unrestricted CD	251,315
10017	Commonwealth Unrestricted CD	112,511
10018	Commonwealth Unrestricted MM	1,106
10019	Commonwealth Unrestricted CD	250,243
10020	Commonwealth Unrestricted CD	250,333
10021	Commonwealth Unrestricted CD	250,025
10022	Commonwealth Unrestricted CD	250,000
10023	Commonwealth Unrestricted CD	251,039
10024	Commonwealth Unrestricted CD	251,207
10025	Commonwealth Unrestricted CD	251,095
10026	Commonwealth Unrestricted CD	14,063
10027	Commonwealth Unrestricted CD	251,305
10028	Commonwealth Unrestricted CD	251,409
10029	Commonwealth Unrestricted CD	251,553
10030	First Shore Federal Unrestricted CD	250,882
10031	Commonwealth Unrestricted CD	251,140
10032	Commonwealth Unrestricted CD	251,147
10033	Commonwealth Unrestricted CD	250,000
10034	Commonwealth Unrestricted CD	71,101
	Total Unrestricted Funds	5,619,278
Restricted Funds:		
	<i>Checking Accounts:</i>	
15001	Fulton Transfer Tax	26,730
15006	WSFS Police Dept	635,857
15007	WSFS Realty Transfer Tax	3,283,942
15017	WSFS Economic Development	228,113
15024	WSFS Escrowed Funds	75,814
15025	WSFS Millville Fire Co Grant	49,500
	<i>Savings Account:</i>	
15021	Capital One 360	200,341
	<i>Certificates of Deposit:</i>	
15018	Bank of Delmarva	256,400
15027	M & T Bank	117,130
	<i>Grant Funds:</i>	
15025	WSFS Municipal Street Aid	3,446
	Total Restricted Funds	4,877,273
Other Assets		
11102	Property Taxes Receivable	128
15100	Accounts Receivable	200
16500	Prepaid Insurance	15,860
16501	Prepaid Expenses	1,240
	Total Other Assets	17,428
	Total Assets	10,513,979
Liabilities		
20000	Accounts Payable	1,233
20200	Escrow Payable	75,814
20300	Grants Payable - MVFC	0
21000	Payroll Liabilities	4,158
21100	Simple IRA Liability	0
21120	Accrued Wages	0
21130	Accrued Health & Dental	0
26000	Deferred Revenue	0
26100	Deferred Property Tax	8
	Total Liabilities	81,213

Statement of Income & Expenses with Variance to Budget
November 2018

	Month	Year to Date	FY '19	% of Budget
	Nov '18	May '18 - Nov '18	Approved Budget	YTD
Income				
				7 mo into year, 5 mo remaining
GL General Fund Revenue				
40025 Building Permit Review/Inspections	9,055	46,808	35,600	131.48%
40075 Building Permits	46,983	248,746	178,000	139.74%
40100 Review re-site/TOPO	2,400	10,400	10,600	98.11%
40150 Subdivision Fees	1,620	3,150	36,000	8.75%
40175 Road Inspection Fees	0	0	0	0.00%
40200 Building Rent	210	575	0	0.00%
40250 Plan Review - Concept / Site	750	5,250	1,350	388.89%
40275 Zoning Review	0	0	0	0.00%
40300 Licenses-Business, Rental, Realtor	1,000	50,125	38,000	131.91%
40350 Miscellaneous Income	309	317	0	0.00%
40400 Sale of Sub./Ord./Rezoning Books	0	8	0	0.00%
40500 Mediacom Franchise	9,743	19,311	33,000	58.52%
40600 Police Fines--Vendor	87	635	0	0.00%
40650 Town Issued Fines	300	1,970	2,000	98.50%
40660 Property maintenance violations	150	192	0	0.00%
40750 Refunds, Reimbursements, Other Gen Revenue	0	0	0	0.00%
40800 Sign Permits. Review	360	515	500	103.00%
40850 Variances / Special Exceptions	0	0	0	0.00%
40875 Interest Income - Unrestricted	4,507	34,835	40,873	85.23%
41320 Property Taxes	0	456,966	437,500	104.45%
41330 Property Tax Penalty	0	133	0	0.00%
41400 Gross Rental Receipts Taxes	24,812	99,768	85,000	117.37%
Total General Revenue	102,286	979,704	898,423	109.05%
Restricted Revenue				
49100 Grant - MSA	0	4,606	4,606	100.00%
49115 Economic Development Income	0	7,220	0	0.00%
49125 Interest Income - Restricted	493	3,234	6,213	52.05%
49200 Transfer Tax - Gross	34,045	523,633	364,309	143.73%
49250 Duke Rd Park-Grant/Donation	0	53,000	0	0.00%
49450 Sussex Cnty Rev Sharing Law Enforcement	0	12,500	12,500	100.00%
49800 SCAT Dinner Hosted by Town	0	0	0	0.00%
49850 MVFC Impact Fees	6,000	29,500	0	0.00%
49851 MVFC Ambulance Fees	0	50,050	47,915	104.46%
Total Restricted Revenue	40,538	683,743	435,543	156.99%
Total Income	142,824	1,663,447	1,333,966	124.70%
Expense				
General Fund Expense				
50100 Accounting/Financial Services	0	13,500	13,500	100.00%
50200 Advertising	(161)	246	600	41.00% Reclassed AD to Economic Dev
50210 Automated Messages	176	176	500	35.20%
50300 Awards, Gifts, Flowers	0	909	2,250	40.40%
50400 Build. & Gr.--Maint./Landscaping	853	16,988	26,335	64.51%
50410 Building/Grounds - Equip/Tools/Uniforms	0	917	1,200	76.42%
50500 Cable/Internet/Security System	(315)	1,861	3,017	61.68% Reclassed Hilyards Contract
50600 Computer Maintenance/Copier/Software	1,731	8,431	13,055	64.58%
50700 Donations	0	0	0	0.00%
50800 Dues/Member./Subscr/Mtgs.	186	2,264	3,710	61.02%
50850 Educational Training	455	2,961	4,795	61.75%
50900 Elections	0	0	225	0.00%
50950 Fire Company-Millville	0	27,410	28,250	97.03%
50960 Truck Maintenance/Ins/Gas	296	1,985	3,975	49.94%
51100 Insurance--Bonding	21	151	275	54.91%
51110 Insurance--Flood	120	842	1,500	56.13%
51120 Insurance--Gen. Lia./Property	859	5,781	11,330	51.02%
51125 Insurance--Health	1,952	15,247	29,502	51.68%
51130 Insurance-Prof. Liability	221	1,548	2,760	56.09%
51140 Insurance--Worker's. Comp.	243	1,699	2,320	73.23%

Statement of Income & Expenses with Variance to Budget
November 2018

	Month	Year to Date	FY '19 Approved Budget	% of Budget
	Nov '18	May '18 - Nov '18	Budget	YTD
General Fund Expense (cont)				
51200 Legal	1,779	10,456	25,000	41.82%
51300 Mileage/Other Reimbursements	0	360	1,200	30.00%
51400 Other Misc Expense	0	22	50	44.00%
51500 Office Equipment/Furniture	0	458	1,000	45.80%
51510 Office Supplies	131	1,082	1,850	58.49%
51600 Payroll	40,225	201,072	351,617	57.18%
51605 Payroll Processing Fees	40	216	370	58.38%
51610 Payroll Taxes	2,960	15,065	28,630	52.62%
51615 Property Maintenance Violation	0	160	0	0.00%
51620 Town Match 401k (3% max)	2,253	11,260	20,917	53.83%
51800 Postage/Postage Meter	125	2,372	3,000	79.07%
51900 Printing	999	2,312	3,000	77.07%
53100 Professional Services (Engineering)	7,553	35,190	30,000	117.30%
53110 Professional Planning Services	1,860	10,200	26,000	39.23%
53175 Review re-site/TOPO	2,518	8,616	10,600	81.28%
53300 Service Charges (Transfer Tax Processing)	989	5,730	4,000	143.25%
53500 Trash Collection	0	248	345	71.88%
53600 Utilities--Electric	484	3,873	10,000	38.73%
53605 Utilities--Propane	919	919	1,770	51.92%
53610 Utilities--Street Lights	0	3,267	3,360	97.23%
53620 Utilities--Telephone	119	2,226	4,455	49.97%
53630 Utilities--Water Conditioning	0	467	1,935	24.13%
53640 Utilities --Sewer Usage	455	1,355	1,860	72.85%
53700 Contingency	0	0	218,365	0.00%
Total General Expense	70,046	419,842	898,423	46.73%
Restricted Expense				
Paid From Transfer Tax				
55001 Capital Building Improvements	0	6,751	0	0.00%
55002 Capital Furniture/Equipment	0	0	0	0.00%
55003 Capital Hardware /Software Purchases	0	1,654	2,500	66.16%
55004 Building Addition-Garage/Police Addition	0	0	0	0.00%
55007 Capital Land Acquisition	0	0	0	0.00%
55008 Public Safety Expense (S.P. Field Office)	0	79	200	39.50%
55009 MV Vol Training & Background Checks	0	0	0	0.00%
55010 Capital Land Improvement	0	0	0	0.00%
55011 Codification of General Code	0	2,474	6,500	38.06%
55012 Volunteer Group Uniforms	0	0	0	0.00%
55013 Police Coverage - Police Fund	(3,023)	45,591	102,889	44.31%
55014 Dukes Road Park Improvements	1,304	89,243	2,426,677	3.68%
55015 Dukes Road Park Expenses	160	9,116	7,100	128.39%
55016 Road Sign Maintenance	0	0	500	0.00%
Total Transfer Tax Expense	(1,559)	154,908	2,546,366	6.08%
Paid From Grants/Other				
54100 MVFC Ambulance fees	0	49,840	47,915	104.02%
59100 MSA Grant Expense	525	1,161	4,606	25.21%
59115 Economic Development Expense	954	18,243	32,550	56.05%
59450 Sussex Cnty Rev Sharing Law Enforcement	12,500	12,500	12,500	100.00%
59800 SCAT Dinner Hosted by Town	0	0	0	0.00%
59850 MVFC Grant Reimbursement	0	0	0	0.00%
Total Grant Expense	13,979	81,744	97,571	83.78%
Total Restricted Expense	12,420	236,652	2,643,937	8.95%
Total Expense	82,466	656,494	3,542,360	18.53%

Reclassified to Rev Share Grant
GL 59450